

**DAFR4750 FAS PROPERTY BALANCES BY FUND, FUND DETAIL AND ASSET CLASS****Category:** Financial**Type:** Requestable**Design:** Flexible**Data Source:**  
FAS Property File**Purpose:**

- Only assets with a capitalization indicator equal to 'S' (statewide) included in the report.
- Used to facilitate reconciliation of FAS to STARS trial balance.

**Totals by:**

- Subtotals by class code.
- Subtotals by requested report level – page breaks.
- Totals by agency.

**Period Options:**Prior Month  
(PM)Current Year  
(CY)Prior Year  
(PY)**Frequency Options:**

One-time

Daily

Weekly

Monthly

Period

Quarterly

Yearly

**Report Generate Date:**

Format: (MMDDYY)

***Note:** FAS has a processing schedule. The generate date must match a processing date for the report to generate.***DESIGN OPTIONS****REPORT LEVEL – PAGE BREAKS:**

AGENCY SUFFIX	LOCATION / BUDGET UNIT	RESPONSIBLE NAME	CLASS CODE
<b>0</b> Combine all records into statewide totals	<b>Not used</b>	<b>Not used</b>	<b>0</b> No fund or fund detail
<b>1</b> Report each agency separately			<b>1</b> Fund only
			<b>2</b> Fund & fund detail

**FILTERS – REDUCE THE REPORT SIZE:**Special Selection 1**FUND**      
4- digits, or A L L**Input required! If no filtering is requested, enter A L L.**

Enter a specific fund to be included in the report.

Special Selection 2   **Not used; leave blank**Agency Suffix Range (ASX)   **Not used; leave blank**

**STATIC ELEMENTS IN THE REPORT**

- Property number
- Description
- Beginning Balance
- Increase
- Ending Balance
- Component number
- Useful life
- Adjusted Beginning Balance
- Decrease

*SEE [DAFR4750](#) FOR AN EXAMPLE OF THIS REPORT*

## Making a report request

To make a report request you may:



ACCOUNTING HELPLINE  
**(208) 332-8827**

E-MAIL

[DSAHELPLINE@SCO.STATE.ID.US](mailto:DSAHELPLINE@SCO.STATE.ID.US)

The information required making a report request include:

### Report Request Options

- ⇒ Report number
- ⇒ Reporting period
- ⇒ Request frequency
- ⇒ Report levels
- ⇒ Filters

### Report Distribution Options

Who the report goes to:

- Agency name
- Agency contact
- Special instructions

Where the report will print or be viewed?

How many copies?